



PERTH MODERNIAN SOCIETY

DRAFT MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD IN THE HISTORY CENTRE 16:15 MONDAY 14 May 2018

ATTENDEES: Peter Farr (President); Prof. Geoff Soutar (Vice President) Ian Jarvis (Communications); Barrie Baker (A/Functions); Sallie Davies (H&MC); Deb Beresford (Secretary); Dr Irene Froyland (Awards/Reunions); Lois Joll (Principal)

APOLOGIES : Eve Broadley (Treasurer); Barbara Mallett; Ed Lazarus (Membership); Jeanette McQueen.

ITEM 1. PRINCIPAL'S REPORT (Lois Joll)

The Principal, Lois Joll presented her report

The "Magic of Childhood" theme celebrated by students and staff on Mufti day this year raised \$5000 for their selected charity Native Animal Rescue.

Three International Tours were held over the April holidays. One was the inaugural New York Arts Tour for Drama and Photography students. Another group of students then had a wonderful time on the NASA/USA Tour which will occur every two years from now on. The School Band Nuevo Gitano, visited china to perform in the Nanjing International Youth Music Concert as part of the 20th Anniversary of Nanjing and Perth becoming sister cities.

Perth Modern School and Rossmoyne SHS collaborated on a music concert held at All Saints College. Rehearsals are now in preparation for the 50 Year Celebration of Music at Mod.

Once again, many students are to be congratulated on outstanding achievements. Class of 2013 Jonty Coy has received a Clough Music Scholarship to St Georges College, UWA. Rana Ibrahim (Year 11) and Orlagh Latawski (Year 12) have been named members of the WA Debating team. Orlagh has been chosen as team captain

The AAT in the Andrews building has been completed. Other facilities are in the process of being upgraded. The Education Department will pay for a Universal toilet to be installed in the Beasley building. Funding for a lift is being considered.

ITEM 2. ADDITIONAL AGENDA ITEMS

ITEM 3: CORRESPONDENCE:

Inward Correspondence.

Email responses accepting invitations to speak at the AGM on 21 May 2018 from Dr. Ken Michael, Chairman of School Board and Mr. Phil Marshal, President of PMS P&C **Outward Correspondence.**

- Invitations issued by email to Dr. Ken Michael, Chairman of School Board and Mr. Phil Marshal, President of PMS P&C to attend the AGM

ITEM 4. MINUTES

4.1 Minutes of Ordinary meeting of Council 12 March 2018 were accepted with the following amendment "Item 176. Completed. Historical & Museum Committee: History of music at PMS. Music at Mod had a reunion with 10 attending from first graduating class." should read: "the first graduating class of the Selective Music Programme (1968-1969)" AND NOT "Music at Mod"

Moved Barrie Baker. Seconded Sallie Davies. Carried.

Business Arising from the Minutes: None

ITEM 5. STATUS OF CURRENT ACTIONS IN THE ACTIONS ITEMS RUNNING SHEET

ACTION ITEMS

See ACTION SHEET

The following items have been discussed, deleted or completed.

Item 179. Deleted. Reunions. Class of 1981 informed that there was no planned reunion.

Item 186. Completed. Honours Awards updated. The information has been updated in the Honours and Awards policy and the file and memory stick have been returned to the Secretary.

Item 196. Completed. Communication: Annual Calendar. The Annual Calendar is on the Council section of the Perth Modernian Society website.

Item 200. Delete. Functions; AGM preparations. Meeting did not take place as plans for AGM were completed informally.

Item 202, Completed. Reunions. 1968 Class 50th Reunion. On Website and in e-Newsletter. Phil Hancock is the contact.

ITEM 6. COMMUNICATIONS REPORT. Report circulated electronically

Jarvis e-XMod Database (JED)

Remote Connection. Following a 2 hour visit and further work online by Lakes Networking, an invoice for \$470.25 resulted, which has been paid.

Upgrades to server hardware and software. Lakes Networking have been requested to quote on necessary upgrades with a view to submitting a Lotterywest grant application.

Note for Strategic Plan – Higher level of protection needed regarding IT.

MOSAIC

A new version 11 of MOSAiC has been received and will be installed on a stand-alone PC.

NEWSLETTERS

e-Newsletter

Deadlines as previously approved for 2018 Calendar:

20 May to publish June 1.

20 September to publish October 1.

20 November to publish December 1.

Magazine for Contributing Members

Proposed deadline for copy 2018: 25 May to publish and mail in July after school holidays.

Graeme Hunt is available to compile/editor.

Website

Various amendments have been made to the website, particularly in relation to the new PMS Museum Association.

MEMBERSHIP

Renewal notices for expired 4 year Contributing Membership have been issued. 45% of members are 4 Year Contributing Members

Perth Modernian Society – Member Changes from 08 March 2018 to 13 May 2018

Contributing 4 Year

New - 11 New members

Renewed - 21 Renewed memberships

Registered - 5 new Registered members

ITEM 7: FINANCE AND FUNDRAISING COMMITTEE REPORT. Report circulated electronically.

7.1 SPHINX FOUNDATION

The Board of the Sphinx Foundation has not met since the last meeting of the Council.

Members have been involved in:

- Constitutional amendments for the Perth Modernian Society Museum Association – Nigel Hunt and Peter Farr.
- Preparation for the Annual Appeal mailout – Barrie Baker and Peter Farr.
- Continuing liaison protocols with School liaison officer, Micaela Pereira. Barrie Baker and Peter Farr.
- Arranging selection processes for, and selecting the next Don Tyler Instrument Scholarship – Flute – Barrie Baker and Roger Hey.

7.2 PERTH MODERNIAN SOCIETY – OPERATIONAL FINANCE: Report circulated electronically

The Bank Balance as at 14/5/2018	\$13,350.08
ACF Term deposit	\$16,084.04
TOTAL	\$29,434.12

Expenses

Vivid Wireless	\$116.00
Evoice	\$16.50
Australia Post	\$24.00
Lakes Networking	\$470.25
E-Newsletter 1/4/18 to 20/9/18	\$381.82
Refund P.Farr Expenses	\$76.50
Refund H&M Entertainment Books	\$182.00
TOTAL	\$1,267.07

MOTION: The Perth Modernian Society Financial Statement for 12/03/2018 to 14/5/2018 be accepted.
Geoff Soutar moved. Irene Froyland Seconded. Carried.

In Eve's absence, Peter Farr tabled the Statement of Cash-Flows for the Year ended 31st December 2017.

MOTION: The Financial Report for the year ended the 31st December 2017 be accepted.

Moved Peter Farr. Seconded Barrie Baker. Carried

7.3 SPHINX FOUNDATION FINANCE REPORT

Some money from the Scholarship Fund earnings income may have to be transferred to the Sphinx Foundation to cover statutory costs/working capital.

Around \$55,000 was paid out in February for Scholarships and bursaries.

More money has been added and pledged. PayPal charges are \$38.00 on a \$1000 donation, so as it is only of value to the buyer, the PayPal option may be discontinued. On page 17 of the Annual Report the only two other High School alumni Foundations that award scholarships, which are quite modest by comparison, are the Kentian Society (Kent Street HS) and Churchlands SHS.

A sub Committee of the Sphinx Foundation may be formed to provide advice on investment of funds. Some appropriately qualified parents who did not get elected to the School Board are to be approached about joining the sub Committee.

Annual Appeal. It would be useful if it was possible to record on the Data Base those people who have been mailed.

7.4 HISTORICAL AND MUSEUM COMMITTEE – OPERATIONAL FINANCE

The financial report for the period 29 January 2018 to 29 April 2018 was tabled.

Assets as at 28/04/2018 \$13,233.48.

ITEM 8: HISTORICAL AND MUSEUM COMMITTEE. Report circulated electronically.

History Centre and Archives

Request for an additional power outlet has not been resolved

Historical and Museum Committee.

The H&M Committee met on 30/4/2018 and among other items:

- Gathering of cost estimates for memorial works is progressing.
- Received interim report from interim planning committee for the Museum Association Inc.
- Approved in principle a draft project information form that would identify all projects undertaken by this group, along with the coordinator of the project, approvals, financing etc.,
- **H&MC representative on Council.** Generally, the Chair is the H&M Committee representative on the Council. Sallie intends to retire from the leadership position and favours Dr Robyn White to follow up upon her retirement. There is general acceptance of Sallie's wishes and many thanks for her extended leadership and commitment towards this group
- **The Entertainment Books:** Sales for the 2018/19 books are underway.
- **Statement from Alan Porter.** Alan identified his intention to retire at the end of 2018, by which time he is should have all financial items prepared for handover. Alan has been a member of the H&M Committee for 32 years. Thank you for his extended support and commitment towards this group of volunteers and his ongoing participation in this organization – (NB recognised by the Society conferring on him the award of *Moderna Scola* in 2016).

Event Planning for 2018

- Annual Reunion – Sunday 9 September (History Centre to open).
- Heritage Day 20 October – The School has submitted an expression of interest to Heritage Perth and have invited the History Centre to open to the public.

Progress Report: Perth Modernian Society Museum Association

- ABN received 6 November 2017
- ACNC Charity status confirmed March 2018
- Bank account opened with BankWest April 2018
- The Perth Modernian Society has formally endorsed the following 6 Board members: Sallie Davies (Chair), Bob Johnson (Treasurer), Sharon Williams (Secretary), Dr Robyn White, Lois Joll, and Dr Ian Melville (WA Representative for the Australian National Museum of Education – ANME). One further position remains to be filled.
- ATO DGR requirements - see ATO website. Sallie brought up the [Tax Ruling 95/27, paragraph 21-23. Responsible Person](#). The ATO DGR requirement is for a majority of the Board to be classed as Responsible Persons: the difficulty is that only three out of six of the present membership on the Board meet the 'responsible person' criteria.
- DGR application pending legal advice from King Wood Mallesons re: ATO constitutional requirements for tax deductibility to be achieved.
- Collections Policy and Privacy of School Records Policy has been distributed.
- AGM on May 21 will include a Power Point Presentation to introduce the Museum Association to members. This was viewed and discussed prior to the H&M Committee meeting. Sallie and Ian will jointly make a presentation at the AGM with additional input from Dr Ian Melville, who will follow.

ITEM 9: FUNCTIONS COMMITTEE:

Report circulated electronically.

9.1 Annual General Meeting

Date: Monday 21 May 2018

5.15 p.m. start

6.00 p.m. Guest Speaker

Formal AGM

Guest Speaker - Sallie will introduce Dr Ian Melville.

Deb and Ian volunteered to help set up the meeting at 4.15p.m. Banners to be unfurled.

Barrie to ask Mica to send an eVent notice to staff.

Peter will acknowledge all the awarded people at the beginning of the meeting.

ACTION (204): Ian will issue an invitation to Tonya McCusker.

Minutes of the 2017 Annual General Meeting

MOTION: The minutes of the 2017 AGM be approved in principle by the Council, subject to formal approval by the members at the 2018 AGM.

Moved Barrie Baker. Seconded. Geoff Soutar. Accepted.

9.2 Annual Reunion & Concert

Date: Sunday 9th September 2018

9.3 Perth Modernian Society Annual Oration for 2018

Date: TBC. Ideally when the Year 12s can be in the audience.

Guest Speaker Elizabeth Gaines has been invited by the School Principal to give the Oration.

9.4. New Graduates Function.

Discussion as to what young graduates would prefer in the form of a function.

Eve and Irene will liaise.

ITEM 10: REUNION COORDINATION REPORT.

Dr Phil Hancock from the Class of 1968 is organizing their reunion for October, and information has been placed on the Society's website.

Any proposed new reunions will be put on the website.

ITEM 11: REPORT FROM SOCIETY REPRESENTATIVE ON THE SCHOOL BOARD

Proposed PMS multi-purpose auditorium: Peter delivered a brief verbal summary to summarise happenings this calendar year, including the auditorium Forum/info evening for parents and Modernians held on 12th April.

Regarding the issue of the optimum location and footprint for the proposed auditorium, speaking on behalf of the

H&M Committee, Sallie advised the Council members that the present premises in the old Metalwork Centre were never intended as an environmentally controlled and secure space for precious artefacts and records. As such, the H&M Committee would be willing for the History Centre to vacate its premises in the old Metalwork Centre in exchange for purpose-built museum premises within or adjoining the proposed auditorium. Vacating the premises would free up footprint on the western side of the School close to Hamilton Street. The Council noted this suggestion, and it was agreed that this information should be conveyed to the Principal.

ITEM 12: REVISION OF STRATEGIC PLAN 2014-2017

Peter thanked those who attended the Strategic Planning Day on the 7th April. A start has been made and after the AGM more work will be done to update the existing plan.

ITEM 13: GENERAL BUSINESS.

Retirement of Dr Irene Froyland. Although retiring from the Council, Irene is still happy to continue running the Honors Awards. She is also prepared to write articles for the various publications produced by the Society. E.g. e-Newsletter, magazine, Annual Report, Strategic Planning. On behalf of the Society, Peter thanked Irene for her contribution to the Council, including Honors Awards, Perth Modernian Society representative on the School Board, valuable ideas, and also guest speaker at the 2017 AGM.

Annual Reunion. As Ian Jarvis will be absent in June and July, the issue was raised of whether August is too late for information on the Annual Reunion to be sent out.

ITEM 14: DATE OF NEXT MEETING

Monday 11th June 2018

All Council meetings to commence at 16.15

MEETINGS FOR 2018

Monday 30th July 2018

Monday 27th August

Monday 22nd October 2018

Monday 19th November 2018

MEETING CLOSURE: 19.00

ACTION No.	MEETING DATE	CLASSIFICATION	MINUTES SECTION #	ACTION DESCRIPTION	DUE DATE	STATUS at date of most recent mtg	COMMENTS	ACTIONEE
147	24/10/2016	Functions:	10	Investigate what sort of function would appeal to new young members	Feb/ March 2018	In Progress	Proving difficult. There may be an opportunity to have a display at the Concert Hall for the 50 th Anniversary Concert.	IF, EB
164	13/3/2017	General Business: Strategic Plan	12	Revisit the Strategic plan at the end of this year.	30/6/2018	Ongoing	The first Strategic Planning Day was held on 7/4/2018.	GS,
175	12/06/2017	Constitutions	3	Status of the Three Constitutions. Rule 46. Register of Members – electronic data base. Entitled to inspect the records. Clause 10 Barrie is to create a register of all members of the Sphinx Board Deb is to have a paper list of all members.	31/07/2017	Ongoing	H&M approved. Sphinx Foundation and PMSociety conditional approval. A register of all members of Sphinx Board has been done. Secretary Society to have paper list of all members Still to be done	IJ, DB
187	23/10/17	Communications Members	6	Contributing members who have not kept up instalment payments to be contacted	20/11/17	Ongoing	Scholarship donors made members. Others informed instalment category obsolete. Encourage all to convert to Contributing 4Year membership	IJ EL

191	23/10/17	Finance: Operational Finance	7.2	Society Contribution towards the new Sphinx sculpture being purchased by the school	12/02/2018	In Progress	Money from left over Fighting Fund. Build amount to \$750 from PM Society providing we have funds. Peter will consult Lois about amount. Sculpture almost ready (as at May 2018)	PF, LJ SD
192	23/10/17	Functions: Annual Oration	10.3	A Guest Speaker to be organized for Annual Oration	30/05/2018	In Progress	Elizabeth Gaines has been approached by the Principal. The date is to be fixed by the School. The President will officially write to invite her to deliver the 2018 Oration.	PF
196	12/2/2018	Communication		Annual Calendar	12/03/2018	Completed	Annual Calendar updates each month. Please fill in. The Calendar is on the Council section of the Perth Modernian Society website.	DB
198	12/02/2018	Functions	6	Perth Modern Society award for English Literature to be presented at annual Presentation assemblies	12/03/2018	Inaugural award presented Nov 2017. In Progress	An article is to be included in the e-Newsletter. Check with Laurel, Thalia or John Harris for photo. Deb will check.	DB, BB, SD
201	12/3/18	Functions	9.4	New Graduates Function	14/5/18	In Progress	Eve and Irene have committed to doing something.	EB, IF
203	12/3/2018	Communications	6	Server software no	14/5/18	In Progress	Ian will get the cost of	IJ

				longer supported by Microsoft			new software. Lakes Networking quoting.	
204	14/5/2018	Functions: AGM	9.1	AGM Invitation to Tonya McCusker	14/5/2018	In Progress	Ian will send out an invitation	IJ