



## PERTH MODERNIAN SOCIETY

### **DRAFT MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD IN THE HISTORY CENTRE 16:15 MONDAY 23 October 2017**

**ATTENDEES;** Peter Farr (President); Barrie Baker (A/Functions) in the Chair; Sallie Davies (H&MC); Eve Broadley (Treasurer); Ian Jarvis (Communications); Deb Beresford (Secretary); Irene Froyland (Awards/Reunions); Barbara Mallett; Ed Lazarus (Membership). Lois Joll (Principal)

**APOLOGIES :** Geoff Soutar (Vice President)

#### **ITEM 1. PRINCIPAL'S REPORT** (Lois Joll)

The Principal, Lois Joll reported that Term 4 has seen a flurry of awards and prizes for outstanding students. A variety of activities including camps, tours, socials and sporting carnivals have taken place as well.

The 2018 Head Boy is Kartikeya Bisht and the Head Girl is Georgia Henderson.

The 2017 excellent Senior Music Concerts, held over 2 nights, were performed to enthusiastic crowds. Students in the Chamber Strings were fortunate to participate in a workshop led by a renowned violinist.

Thirty-Five Student Councilors attended a Student Council camp, where they participated in planning events and other activities for next year.

During the October school holidays 14 students participated in a wonderful 2-week tour of Reunion Island.

Another tour that took place over the school holidays was to Mongolia in aid of Bright Blue Charity which helps child burns victims there.

Perth Modern School was part of the Heritage Perth program in October. Year 9 students conducted tours using the Heritage Trail document prepared by the Perth Modernian Society's Historical and Museum Committee with each tour concluding in the History Centre.

Due to an outstanding effort from the school athletics squad finishing second in the "B" Division, the school has been promoted to "A" Division for 2018.

Year 9 students are presently attending organized school camps at either the Ern Halliday Recreation Centre, Tour of Canberra or at Ningaloo.

Year 12 students returned to school to undertake final examinations preparation and celebrate the last of their school days with end of school activities e.g. Running of the bells.

A total of 21 WACE examinations are being conducted at the school.

Fantastic results have been achieved in ICAS testing with five medals achieved in Digital Technologies, seven medals achieved in English, seven in Maths and six in Science.

Humanities teacher, Sophie Gaunt has been nominated for a Beginning Teacher of the Year award in the 2017 WA Education Awards.

Lois reported that the Schools' positive Facebook page was thanks to Tahlia and Sam (PA)

Eve asked for clarification about QKA. Some prospective student members have paid to the old Anglican account when we are now with Westpac.

#### **ITEM 2. ADDITIONAL AGENDA ITEMS**

#### **ITEM 3: CORRESPONDENCE:**

##### **Inward Correspondence.**

**1 September** Letter of thanks to President for massive effort in Save Perth Modern School campaign from Andrew Stevens, President of the P&C

**8 September** Communication from Nigel Hunt of King & Wood Mallesons, updated versions of Sphinx Foundation Constitution.

**10 September** Letter of thanks from Tonya McCusker for Honorary Membership of Perth Modernian Society of Perth Modernian Society

**11 October** Standing Committee on Environment and Public Affairs – Letter from Hon. Matthew Swinburne MLC re: Petition – Oppose Education Central plan for Perth Modern – tabled by Hon. Donna Faragher MLC in Legislative Council on June 2017, letter of reply from Hon. Sue Ellery, Minister of Education and Training commenting on the terms of the petition and the submissions from the principal petitioner and tabling member as requested.

**ACTION (185)** Statistical data has been included in Sue Ellery's letter. Permission to publish the 2 letters has been given. Ian will put them on the website.

#### **Outward Correspondence.**

**5 September** Letter from the President to Mr. Andrew Stevens and fellow P&C members re: Save Perth Modern School Campaign and future liaison.

**7 September** email to Secretary from President to forward Documents, PMS Board Representation, P&C Report and Save PMS Campaign and furthering membership via the P&C, to Council members.

**8 September** email of thanks from President to Brendan Dawson of King & Wood Mallesons re: Perth Modern Amended rules and draft covering email {KWM\_Documents.FID2319045}

**13 October** email to Environment and Public Affairs Committee thanking them for the attached correspondence from the Standing Committee on Environment and Public Affairs. (letter from Hon. Matthew Swinburne, letter from Hon. Sue Ellery).

**ITEM 4. MINUTES OF Ordinary meeting of Council 28 August 2017** were accepted.  
Moved Barrie Baker. Seconded Eve Broadley. Carried.

**Business Arising from the Minutes:** None

### **ITEM 5. STATUS OF CURRENT ACTIONS IN THE ACTIONS ITEMS RUNNING SHEET**

#### **ACTION ITEMS**

**See ACTION SHEET**

*The following items have been discussed, deleted or completed.*

**Item 146. Completed.** Procedure Manual on running Annual Reunion will be in electronic form to go on database. Barbara will add that after each year group stands up, staff should then stand.

**Item 147. Discussed** This initiative needs someone to take it on board for next year. Ask recent graduates what they would like. Barrie has drafted a letter to be sent out to recent graduates who have joined the Society. Ian will produce a list. A Sundowner is to be organized for recent graduates who have left in the past 10 years. Irene and Eve are anxious to see this happen. A suggestion of time is when Orientation is on at Uni at the end of February or early March. A notice could be placed on community notice boards at PMS. A suggestion also to buttonhole star performers at the Assembly where they are formally recognized by the School.

**Item 172. Completed.** Dr. Judyth Watson gave the 2017 Annual Oration and has been formally thanked.

**Item 177. Completed.** Special Arrangements for the 1957 group 60<sup>th</sup> Reunion were accomplished.

**Item 178. Completed.** Necessary advertising of New Constitution motions for Special General Meeting were on website.

**Item 183. Completed** The Annual Reunion tasks were successfully completed.

**Item 184. Completed** Heritage Day 14th October. Event Notice was sent out to members.

### **ITEM 6. COMMUNICATIONS REPORT.** Report circulated electronically

#### **Jarvis e-XMod Database (JED)**

Data entry of past students and teachers is continuing.

#### **MOSAIC**

Angela Jones will attend a Mosaic course this month to enable her to assist in data entry.

#### **NEWSLETTERS**

##### **e-Newsletter**

##### **Next e-Newsletter**

**20 November:** deadline for copy for circulation before **1 December 2017.**

### **Proposed deadlines for copy 2018**

20 February to publish March 1.

20 May to publish June 1.

20 September to publish October 1.

20 November to publish December 1.

### **Magazine for Contributing Members**

Proposed deadline for copy 2018

31 May to publish before 31 July 2018

**eVent Notices** were distributed for the 2017 Annual Reunion 10 September and the PMS Heritage Day 14 October.

### **WEBSITE**

The following modifications have been made to the website:

- Honour Awards updated with links to individual citations. **ACTION (186)** Deb to give the file and memory stick to Irene so that the information is updated in the Honours and Awards policy
- Constitution Page updated to reflect changed/new constitutions ratified at SGM on 10 September.
- Reunions page updated with Annual Reunion Concert photos and links to President's notes and slideshow.
- News and scrolling updated for Annual Reunion invitation, then removed after the event.
- Scholarships Appeal page updated to reflect scholarships awarded in 2016 and photo.
- Annual Orations page updated with transcripts of Dr. Judyth Watson's oration.
- Reviewer of the website is still needed. There is a parent who is interested in helping act as a backup to Ian.
- The Future of Mod page updated to include 8 documents and cartoon from President

### **Ian Jarvis' Website role.**

In the past, an ex officio editorial role in keeping the website up to date has been carried out by Ian. In the future Ian will no longer be carrying out this role. This means that in order to allow a new OT volunteer to update the website, it will be necessary to introduce a strict process for requested changes. Very specific details of the page and amendments required will need to be provided by those responsible for the various segments of the site. Regular audits of the site need to be undertaken to ensure it is current and not stale.

The IT volunteer is Craig Donovan, a parent.

### **MEMBERSHIP**

#### **Perth Modernian Society – Member Changes From 24 August 2017 to 19 October 2017**

There were 5 new Contributing 4Yr members and 1 renewal. Six new registered members.

#### **Contributing Members**

Ian sought advice on what to do about those who have been paying in instalments but have not kept up the payments.

**ACTION. (187)** Contact all with addresses. Make those who have donated to the Scholarship Fund members. Write to others informing them that the category no longer exists and remind them about membership renewal. Target those who have not converted to 4 Year Contributing membership - \$120 every 4 years.

#### **Missing Members**

It was suggested a Missing members site be placed on the website/Facebook.

**ACTION (188)** Irene has offered to email addresses and contact details from the 1959 cohort reunion to the Perth Modernian Society.

Barrie will email Ian the contact details of people involved in his project (PMS ex-students who became teachers) Also suggested was a Report on Scholarship Donors and recipients.

### **ITEM 7: FINANCE AND FUNDRAISING COMMITTEE REPORT.** Report circulated electronically.

#### **7.1 SPHINX FOUNDATION**

The Sphinx Foundation board met on 13 October

The revised Constitution of the Foundation needs a minor amendment to define the status of the School representative at the Board. (currently Val Furphy)

The Sphinx Scholarship Fund has cash in hand of over \$50,000, which will allow the Foundation to support the increased number of scholarships/bursaries to be allocated to Year 7 and Year 11 students for 2018.

The Foundation's Investment Policy was reviewed and it was decided to leave as is, but an Investment Strategy will be developed. Regularly reviewed by the Board, it will assist in management of investments.

On 25 October the Scholarship Selection Panel (Dr. Lesley Parker-Reynolds, Val Furphy and Barrie Baker) will meet to allocate scholarships/bursaries to Year 7 applicants in 2018. Selection of upper school students is underway with School Department Heads shortlisting applicants. For the first time, one of these awards will be selected on need, thanks to the generosity of ex-Modernian Jim Leslie.

## 7.2 PERTH MODERNIAN SOCIETY – OPERATIONAL FINANCE:

Eve Broadley presented the Bank balance statement for 15/10/2017	\$18937.92
Transfer to Term deposit with Anglican Fund	\$1500
Transfer to Westpac Account	\$290.4
Balance of the Fighting Fund	\$333.46

### Refunds to Perth Modernian Society

Invoice to be prepared to the Sphinx Committee for their 1/2 share of the Insurance premium for the management liability policy.

Invoice to be prepared to the Historical and Museum committee for their 1/3 share of the recently purchased banners.

**ACTION (189)** Eve will produce invoices for both entities to refund the Perth Modernian Society.

### Badges

25 Perth Modernian Society membership badges need to be ordered.

**ACTION (190)** Ian/Ed to order the new badges.

### Fighting Fund

It was decided that the money left over from the Fighting Fund be put towards the new sculpture for the school. In addition, the Perth Modernian Society could round up the amount to \$500.

**ACTION (191)** Peter will speak to Lois about how much to contribute.

## 7.3 SPHINX FOUNDATION FINANCE REPORT

Peter Farr tabled the Sphinx Scholarship Profit and Loss Statement 1 January – 23 October 2017

The Scholarship Fund donations total \$110,000. Substantial income from investments. There is sufficient money in the bank to cover the Scholarships for next year.

Franking credits from the ATO are \$7500. The annual audit cost \$1500.

Overall The total value of the Sphinx Scholarship Fund is \$880,000.

## 7.4 HISTORICAL AND MUSEUM COMMITTEE – OPERATIONAL FINANCE

The Historical and Museum Report was received. The bank balance at 15 October was \$12957.

### ITEM 8: HISTORICAL AND MUSEUM COMMITTEE. Report circulated electronically.

#### Perth Modernian Society Museum Association Constitution

Certificate of Incorporation for the Perth Modernian Society Museum Association Incorporation has been received by the H&M committee and is on display in the History Centre. It is yet to be registered as a charity for the ABN, or for a TFN, or DGR.

**Board.** Recommendations from Peter in his email of the 22<sup>nd</sup> October 2017 will be put forward to the H&M committee. To be successful, credentials and criteria needed for the Board are a knowledge of Governance, Strategic planning, and for directors with critical thinking skills. People with skills in finance and fundraising are needed as well as a treasurer and secretary. The present committee could be labelled as a working group or sub group comprising an interim board to set up, and once processed, then a board can be appointed and ratified by Council.

Sallie emphasised that people who are interested in what the History Centre is doing and want to be involved are needed on a Board as well.

Finance. Registration money, launching events. Some of the H&M money may have to go towards that which means the process must keep moving to try and get into Fundraising next year.

#### Heritage Day.

Sallie reported:

There was nothing on the School website before hand to advertise the event to the school population or alert people.

Unfortunately, Perth Heritage advertised the wrong day – bookings for Sunday instead of Saturday.

A lack of understanding that the Perth Modernian Society H&M committee had been involved.

Personnel involved at the school had been absent before the event and school had only just returned from school holidays which affected the time frame and some organisation.

Wheelchair access is needed to the History Centre.

**ITEM 10: FUNCTIONS COMMITTEE:**

*Report circulated electronically.*

**10.1 Annual General Meeting**

**10.2 Annual Reunion & Concert – Sunday, 10 September 2017**

Eve reported that the Society made a profit of \$1600 from the event.

In future, the bar staff may need more support.

**10.3 Perth Modernian Society Annual Oration for 2018**

Adrian Fini is to be invited to give the Annual Oration.

**ACTION (192)** Peter Farr will invite Adrian Fini to give the Annual Oration for 2018 at a time suitable for the school and Mr Fini.

**ITEM 10: REUNION COORDINATION REPORT**

No Report.

**ITEM 11: REPORT FROM SOCIETY REPRESENTATIVE ON THE SCHOOL BOARD**

The President thanked Irene for her tireless work on the School Board. Mention has been made of Irene's important and valued contribution to the Board over the past 3 years by other Board members.

Deb Beresford will attend Board meeting for the remainder of the year

The School Board will be meeting on Tuesday 24<sup>th</sup> October 2017

**ITEM 12: REVISION OF STRATEGIC PLAN 2014-2017**

The planned day will be decided but preferably a Saturday morning. An external facilitator will run the morning.

**ITEM 13: GENERAL BUSINESS.**

None.

**Calendar:** Updated monthly. Please refer to it and let Secretary know of changes.

**ITEM 14: DATE OF NEXT MEETING**

Monday 20<sup>th</sup> November 2017

All meetings to commence at 16.15

**MEETINGS FOR 2017**ay

MEETING CLOSURE: 18.50

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ACTI ON No.	MEETI NG DATE	CLASSIFICATI ON	MINU TES SECT ION #	ACTION DESCRIPTION	DUE DATE	STATUS at date of most recent mtg	COMMENTS	ACTIONE E
147	24/10/ 2016	Functions:	10	Investigate what sort of function would appeal to new young members	Feb/ March 2018		Needs someone to take this on board for next year. Barrie has produce letter. Ian to provide list. Sundowner to be organized for recent graduates in past 10 years. Approach star performers at first assembly 2018. Faceboo k page.	BB, IJ, IF, EB
151	28/11/ 2016	Functions	9	Raising the profile of the Society by awarding a prize at the Year 12 Graduation		Ongoing	\$1500 sustains prize for 10 years. The School chooses the un-sponsored subject. Email Barrie if you wish to contribute. Free membership to recipient	GS, BB
164	13/3/2 017	General Business: Strategic Plan	12	Revisit the Strategic plan at the end of this year.	31/12/ 2017	Ongoing	Barrie will contact Geoff to sort a time and date.	GS, BB
167	8/05/2 017	Council Elections	1.2	Ratification of Sphinx Foundation nominee to the Council.	12/06/ 2017	In Progress	The Chairman of the Sphinx Foundation will put this on the agenda for their next meeting.	BB, PF,

175	12/06/2017	Constitutions	3	Status of the Three Constitutions.	31/07/2017	Ongoing	All three constitutions have been submitted and awaiting approval.	BB, IJ
176	12/06/2017	Historical & Museum Committee: History of music at P.M.S.	9.3.	<b>Music at Mod.</b> A section for Music will be put on our Website.	31/07/2017	In Progress	Ian will put a section for Music on the Perth Modernian Society website. Music at Mod 1911-1967 draft on notice board in History Centre	IJ
179	12/06/2017	Reunion Coordination	11	Class of 1977 is interested to know if there is a Year reunion for them this year	31/07/2017	In Progress	Those interested may contact either Monica or the Society. To be placed on the Website under Reunions.	IJ
180	12/06/2017	General Business: Membership	14	Advertise for prospective alumni members through University magazines	31/07/2017	In Progress	Notice for University noticeboards to be part of Orientation Weeks 2018	EB, IF
181	31/7/2017	Communications	7	Some emails are coming back as "Unsubscribe"	28/8/2017	In Progress	A letter/email to be sent out to verify request Ad Hoc.	IJ

182	31/7/2017	Finance PM Society Operational Account	8.2	Anglicare operating account is no longer compliant. Our account must be with a bank	28/8/2017	In Progress	Operating Account now with Westpac, Eve and Deb signatories. Add Barrie and Ian. Ed read only.	EB, DB, BB, IJ, EL
185	23/10/17	correspondence	3	Permission to publish Matthew Swinburne and Sue Ellery's letters on website	20/11/17	In Progress	Ian will put the 2 letters on the website	IJ
186	23/10/17	Communications	6	Honour Awards updated	20/11/17	In Progress	The file and memory stick will be given to Irene so that the information is updated in the Honours and Awards policy	DB, IF
187	23/10/17	Communications Members	6	Contributing members who have not kept up instalment payments to be contacted	20/11/17	In Progress	Scholarship donors made members. Others informed instalment category obsolete. Encourage all to convert to Contributing 4Year membership	IJ
188	23/10/17	Communications Members	6	Missing members to be traced	20/11/17	In Progress	Missing members site on website. 1959 Reunion contacts to be sent to Society. Contact details of Mod students who became teachers to be sent to Society	IJ, IF, BB



189	23/10/17	Finance Operational Finance	7.2	Invoice to be prepared for the Sphinx Committee for their 1/2 share of the Insurance premium for the management liability policy. Invoice to be prepared for the Historical and Museum committee for their 1/3 share of the recently purchased banners.	20/11/17	In Progress	Eve will produce invoices for both entities to refund the Perth Modernian Society.	EB
190	23/10/17	Finance Operational Finance	7.2	Badges 25 Perth Modernian Society membership badges need to be ordered	20/11/17	In Progress	Badges will be ordered	IJ or EL
191	23/10/17	Finance Operational Finance	7.2	Society Contribution towards the new Sphinx sculpture being purchased by the school	20/11/17	In Progress	Money from left over Fighting Fund plus. Peter will consult Lois about amount	PF, LJ
192	23/10/17	Functions. Annual Oration	10.3	Adrian Fini is to be invited to give the Annual Oration.	20/11/17	In Progress	Peter Farr will invite Adrian Fini to give the Annual Oration for 2018 at a time suitable for the school and Mr. Fini.	PF

193	23/10/ 17				20/11/ 17	In Progress		
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