



PERTH MODERNIAN SOCIETY

DRAFT MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD IN THE HISTORY CENTRE 16:15 MONDAY 8 June 2015

ATTENDEES: Peter Farr (President); Sallie Davies (V/Pres, H&MC); Eve Broadley (Treasurer), Irene Froyland (Awards/Reunions/ School Board Representative); Deb Beresford (Secretary); Barrie Baker (A/Functions); Bruce McCallum; Lois Joll (Principal)

APOLOGIES: Annemie McAuliffe (V/Pres/Reunions); Ian Jarvis (Communications); Barbara Mallett.

ITEM 1. IDENTIFICATION OF NEW GENERAL BUSINESS ITEMS to be added to the Agenda
Perth Modernian Society Council Evaluation June 2015 Report

ITEM 2. PRINCIPAL'S REPORT

Lois Joll (Principal) tabled copies of her report. Key points:

- The Third annual Arts and Technology Festival was held during Week 6 and engaged students (with a particular focus on Year 9) in a range of creative and challenging workshops in Visual Arts, Food Technology, Photography, Drama, Design and Technology and Digital Technology.
- Successful Year 7 and Year 8 House Camps were held at Woodman Point
- A special free dress day and bake sale raised over \$4000 for the victims of the Nepal Earthquake.
- The Junior and Intermediate Music Concerts were fabulous occasions for students to perform in front of large and appreciative audiences.
- The book being prepared by Alison Woodman, Verity Albert, Tahlia Cole and Roger Stubbs on the 100-120 stories of Old Modernians is moving towards publication. With next year being the 10th anniversary of the first intake of Scholarship students, it is planned that the book be launched in February 2016.
- Jan Fellowes has investigated provision for a phone for the History Centre, but there is no ability for it to happen, as no lines (free cable pairs) are available. The few calls to the Modernians line in the office are redirected to Susan Kohlen who passes on messages. The school may need that line in future. There is the possibility of a mobile phone or a cordless phone. Safety issue. E.g. fire drills etc. **ACTION:** Peter Farr will look into the best option. (73)
- Shirley Randell Oration. **ACTION:** Peter Farr will provide a list of invitees to Lois. (74)
- Peter Farr thanked Lois for the Football Parking day. He gave a special mention to Sue Kohlen and Jill Venn for their help in the Sphinx Scholarship Fund Appeal mailout.
- Annual Reunion. **ACTION:** Peter Farr asked Lois if it would be possible for students to help set up tables and chairs ready for the luncheon. (75)

ITEM 3 MINUTES OF Ordinary meeting of Council 4 May 2015 were accepted.

Moved. Irene Froyland. Seconded. Barrie Baker.

Business Arising from the Minutes:

3.1 ACTION ITEMS

See ACTION SHEET

Items marked complete will not be included in the ACTION SHEET in future.

General Business: Funding Submission. (35) At the meeting of 27/10/2014 A. McAuliffe, P. Farr and S. Davies were to explore possible elements for a funding submission for paid support for the History Centre to provide access by staff and students. It was decided that this be held in abeyance until the DGR funding is sorted. Removed from action list.

General Business: Governance. The Council Evaluation questionnaire has been completed by all Councilors with the exception of Barbara and Bruce. Bruce has processed the responses and prepared a report, which will be discussed. (55)

Finance: H&M Committee. Operational Finance. Financial sustainability

The report from the Working party for DGR status for the H&MC, proposed modifications to the Perth Modernian Society Constitution be presented to the Council at its next meeting (Monday 3 August 2015) and posted on the website with the intention to seek endorsement of Members at a brief General Meeting convened at the Annual Reunion for this purpose. It was decided that changes to the constitution need to be looked at before the next meeting. **ACTION:** Executive will convene as soon as convenient to discuss the modifications to the Constitution and circularize the resolution in readiness. (70)

ITEM 4 CORRESPONDENCE:

Inward Correspondence.

See Communications report for correspondence.

Email from John Kriscans. Also from Jennie Bardsley re: Gordon Ewers as a result of 2015 Annual Reunion event to members.

Account from Telstra

Outward Correspondence.

None.

ITEM 5. COMMUNICATIONS REPORT. Report circulated electronically. Correspondence and Publications ONLY

Ian Jarvis away for 7 weeks in May and June.

eNEWSLETTERS

Deadline for copy for Issue 23 will be 25 June for distribution early July.

eVENT NOTICES

The eVent Notice distributed to Contributing Members following a request from the School for award sponsors has elicited many responses which have been forwarded on to the School.

MAGAZINE

To be distributed mid August.

Scholarship Fund donors list (2014/15) to be provided prior to 30 June (PF)

Motion

That following consultation with Convenor Ian Jarvis, Council agrees to increase the Magazine to 16 pages, and print 300 copies; (to be mailed to the 273 Contributing Members without email, whilst those with email will be emailed the link for downloading the Magazine).

Moved Irene Froyland. Seconded Barrie Baker. Carried

MEMBERSHIP

ACTION: A reminder that Ian Jarvis will prepare a notice for the 4 Year Contributing Membership to be sent out in mid July. (69)

ITEM 6. FINANCE AND FUNDRAISING. Reports circulated electronically.

6.1 PERTH MODERNIAN SOCIETY – OPERATIONAL FINANCE:

Eve Broadley tabled the transaction Statement for the Cash Management Account.

The balance of the account as at 8/6/2015 is \$15,491.69

Eve reported that the Telstra and Vividwireless monthly accounts are paid by direct debit. She also noted in monitoring contributing members that we might be losing them as they relocate and neglect to give their new addresses.

6.2 SPHINX FOUNDATION FINANCE REPORT.

The Annual Appeal package was sent out to the 745 Contributing members on 22 May with student help kindly organized by Val Furphy. Karen Wedemeyer kindly organised for Jo Guthrie to print off the letters. Special thanks go to Sue Kohlen and Jill Venn who devoted a lot of the day to assist as well. Peter Farr produced tables showing the Perth Modernian Society Profile and Scholarship Fund Appeal response.

Total donations to the May appeal up to 8 June 2015 \$8,620.

Total donations from 1 January to 8 June 2015 \$59,620

There has not been a meeting of the Board of the Sphinx Foundation since the last meeting.

6.3 HISTORICAL AND MUSEUM COMMITTEE – OPERATIONAL FINANCE

No change to finances. The balance in the accounts total \$12,260.09

Finance Sustainability

Deductible Gift Recipient (DGR) (i.e. Tax Deductible) Status. Report circulated electronically

This issue was discussed in Action Statements 3.1 see above (70).

Setting up a School Museum Fund - Option 2

The Society is to approach the Board of Sphinx Foundation to support the Society's move to become an approved entity by the ATO to enable the Society to set up a specific Gift Fund into which tax deductible contributions could be made for the particular purpose of meeting the objects of subparagraph 6(e) which says that one of the objects of the Society is "to maintain records and archives of the School and its students and staff, and to encourage and facilitate the recording of the history of the School and its students and staff".

But in doing this the Society would have to demonstrate to the ATO that the funds would be used to set up and maintain a museum and school relics collection to which the public at large would have access. The Society's Constitution will have to be modified slightly to include the intention to have a Gift Fund for that purpose.

In any event the Board of Sphinx Foundation could be asked to assist in the investment of the Museum Gift Fund (if so called) as they have the expertise. This would simplify matters overall, without the need for additional persons to be called upon for that task. Furthermore Sphinx Foundation could facilitate annual fundraising/fund development through its current expertise in that area, with the day-to-day operation of the Museum Gift Fund delegated to the Historical and Museum Committee.

The report from the Working party for DGR status for the H&MC, proposed modifications to the Perth Modernian Society Constitution be presented to the Council at its next meeting (Monday 3 August 2015) and posted on the website with the intention to seek endorsement of Members at a brief General Meeting convened at the Annual Reunion for this purpose.

ITEM 7. Strategic Plan. Report circulated electronically.

Annemie's report canvassed suitable dates when the Councilors can meet to review the Strategic Plan, including Actions. As she was an apology for the meeting, priorities will be discussed at the next meeting.

ITEM 8. HISTORICAL AND MUSEUM COMMITTEE. Report circulated electronically.

As each councilor receives the report, only highlights and issues raised are now included in the minutes

1. Visitors and meetings

- Meeting of the **H&M Committee** took place 4 and 11 May 2015
The meeting authorised Annemie and Kerry McAuliffe to proceed with the necessary research and preparation of an **application for DGR** in the best interests of the H&M Committee with due concern in regard to issues discussed.
Discussion resolved that the Chair request that the Perth Modernian Society Council explain to members how the cost for the **2015 Annual Reunion** has been determined and that consideration be given to discount for older members on pensions and fixed incomes.

President referred this request to the Hon Treasurer whose response reads as follows:

We increased the price by \$5 from last year due to the reason we wished to donate \$1000 rather than \$500 to the Music Department. The feeling was that \$500 did not reflect the amount of work and time they put into their concert. The concert is a major attraction to the reunion.

The price of the ticket in previous years included a \$5 component that was for the donation to the Music Department. To increase the donation to \$1000 we needed to increase that component to \$10. The Society is not able to subsidise the increase to the donation. Therefore the ticket price is made up of the food component, the drink component – plus bar and food staff, school and hire equipment plus the concert.

I think we should have made the point we were increasing the concert component when we gave preliminary notice of the reunion.

2. Research

- Expanded time line to guide selection of historical display items and information (ongoing)
- History of Student/Staff involvement time line (ongoing)

- One further Prefect for 1911, 1912 have been identified (still appears to be one short for 1912)
- Heritage Trail being modified following review by H&M volunteers (ongoing)
- 100 years of The Sphinx (ongoing)
- Thomas Street Gates (ongoing)
- Links with Subiaco oval (ongoing)
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ITEM 9 FUNCTIONS COMMITTEE. Report circulated electronically.

9.1 Annual General Meeting.

Minutes of 2015 AGM yet to be confirmed. Next meeting.

9.2 Annual Reunion

Annual Reunion Saturday 5 September 2015

B.Baker circulated an Annual Reunion Task Sheet for allocation of duties.

Requirements	Person Responsible	Tasks, Requirements	Completed
Convenor	Barrie/Barbara	Liaising with School	
Venue Booking	Barrie		
Liquor License	Barrie/Eve		
Catering	Deb	Negotiate menu with Clive Palmer	
Invitation	Ian		
Ticketing	Ian		
Program	Barrie		
Setting Up	All available Friday after school	Move tables and chairs Set up Bar Organise tablecloths	
Drinks	Eve		
Bar Staff	Barrie	Contact regular bar staff	
License	Barrie	Submit statutory forms	
Parking	Eve	Open basketball courts	
Keys	Deb/Barbara	Contact Cheryl Lindorf	
Printing	Barrie		
History Centre	Sallie sdavies@descnet.com.au	Open 9.30 a.m.-10.30 a.m. Open 2.00 p.m.-3.00 p.m.	
MC	Clark Browne smatrrams@hotmail.com	Barrie to prepare a running sheet for him in second half of August	
President's Speech	Peter	Liaise with Sallie and Annemie	
Music Dept	Peter/Deb	Liaise with Roger/Neil	
Eric Strauss Sports	Sallie	Liaise with Tahlia Cole.	
Facility			

ACTION: Tasks allocated to councilors in preparation for the Annual Reunion to be reported on at the intervening Council meetings. (76)

Modernian Gordon Ewers (aged 99) - complementary ticket.

Special invitations to be sent to the (3) Modernian Fellows

9.3 Proposed Sphinx Foundation Fundraiser

Centenary of Music at Perth Modern School

Nothing to report - not to proceed.

ITEM 10. REUNION COORDINATION REPORT

10.1 Reunion Coordination. Report circulated electronically

Year Reunions

The following reunion has now been confirmed:

- Class of 1975, forty-year reunion, to be held at Perth Modern School, Saturday October 31 (contact Carole Fielding, csfielding@hotmail.com)

Date still to be confirmed:

- Music Class of 1975, forty year reunion, to attend a music rehearsal on one Saturday morning at Perth Modern School, date to be confirmed (contact Kali Caramia (nee Quade-Smith) kcaramia@inet.net.au)
- Class of 1955 Year reunion is in preparation.

ITEM 11 REPORT FROM SOCIETY REPRESENTATIVE ON THE SCHOOL BOARD.

Report circulated electronically. Irene Froyland (Modernian Representative on the School Board)
As each councilor receives the report, only highlights and issues raised are now included in the minutes.

A Suggestion to the Council

The Board is respectful of the Perth Modernian Society, but they have very little information about it. It is suggested we consider sending a short written report to the Board from time to time. This might cover scholarship activities, the Annual Oration, student interaction with the Museum, Society membership, Society recognition (Honours) etc. It would be important to remember that the Board has no role in relation to the Society but both have the interests of the school at their core and such a report would increase knowledge and benefit the profile of the Society.

Sallie said that we have in the past asked for email addresses so that Board Members could receive the e-Newsletters and Magazine. **ACTION** Irene will ask for contact details of Board members so information may be sent to them. (77)

ITEM 12 GENERAL BUSINESS

Perth Modernian Society Council Evaluation June 2015 Report

The report has identified some important issues, which may now be acted upon.

Sallie congratulated Bruce for having done the analysis and report so quickly.

The report will be discussed more fully at the next meeting.

Annual Council Calendar

This is to be discussed at a future meeting.

AGM Minutes for next meeting Monday 3rd August 2015

ITEM 13 DATE OF NEXT MEETING.

Monday 3rd August 2015

All meetings to commence at 16.15

REMAINING MEETINGS FOR 2015

Monday 7th September 2015

Monday 26th October 2015

Monday 23rd November 2015

MEETING CLOSURE: 6.10 p.m.

Perth Modernian Society Council - OPEN ACTIONS

ACTION No.	MEETING DATE	CLASSIFICATION	MINUTES SECTION #	ACTION DESCRIPTION	DUE DATE	STATUS at date of most recent mtg	COMMENTS	ACTIONEE
7	1/9/2014	Executive Officer's Role	9	Ian Jarvis will investigate having phone call messages (voicemail) redirected to email which can then be sent to appropriate persons	27/10/2014	Not Possible. No further Action	Awaiting feedback between Icommo and Telstra	IJ
13	27/10/2014	Honour Awards	2.1.1	Irene Froyland to prepare policy document re conduct of Awards project	8/06/2015	In progress	Pursue further consideration of points raised in discussion.	IF
35	24/11/2014	Strategic Plan: Setting Priorities	5	Annemie McAuliffe will call a meeting of the whole Council and interested people to set priorities for actioning the Strategic Plan	3/8/2015	Pending	Meeting Report	AM
39	24/11/2014	Funding of prize to Art Exhibition	8	Peter Farr will ask Val Furphy whether the Art Exhibition still occurs.	3/8/2015	Pending	To secure ongoing donation for school department	PF
55	16/2/2015	General Business Governance	11	Peter Farr will prepare an Annual calendar for the Society, and a draft Self-Assessment survey tool for the Council.	8/6/2015	Council Assessment survey completed. Self Assessment to come. Annual calendar to come.	The final copy (' Council Evaluation ') sent electronically to councilors. Bruce McCallum coordinated and processed the responses. Report discussed briefly at June mtg of Council. More thorough discussion proposed at the August mtg.(Also relates to Item 35 - Strategic Plan Priorities).	PF, BMcC
58	16/4/2015	Communications: Telephone	6	Lois Joll will enquire whether it is possible for the phone to be transferred from the Perth Modernian office to the History Centre	8/6/2015	Not Possible. Complete	8/6/2015 Meeting Report (refer Item 73).	LJ
65	16/3/2015	General Business Kentian Society	11	Peter Farr has noted the claim on their website by the	8/6//2015	Pending	Peter Farr will write to Kentian Society issuing an invitation to	PF

				Kentian Society (Kent Street SHS) that they are the first Public School to have an alumni.			visit the History Centre, congratulate them on having an alumni body but asking them to acknowledge that PMS was the first public school in WA to have an alumni body.	
66	4/5/2015	Finance: Society Account	6.1	Annemie McAuliffe is to be an additional signatory on-line for the Society Anglicare accounts	8/6/2015	In Progress	Online signatories for the Society bank account are necessary.	EB, AM
67	4/5/2015	Communications: eNewsletter account	5	Eve Broadley will contact Taos Creative	8/6/2015	In Progress	The eNewsletter bill for March was more than the quoted amount.	EB, IJ
69	4/5/2015	Communications: Membership	5	Ian Jarvis will prepare a notice for the 4 Year Contributing Membership to be sent out in mid July.	July 2015	In Progress	Renewal of 4-Year memberships	IJ
70	4/5/2015	Finance: H&M Committee. Operational Finance. Financial sustainability Part 1	6.3	Annemie McAuliffe and Sallie Davies will write to the Sphinx Foundation to get the issue of DGR for H&M on to its agenda for a meeting.	8/6/2015	In Progress	The Society should investigate applying to the ATO for DGR status for the H&M Committee, under perhaps Education and/or Heritage provisions, and according to advice from Kerry McAuliffe	AM, SD
70	8/6/2015	Finance: H&M Committee. Operational Finance. Financial sustainability Part 2	6.3	DGR status for the H&MC. Proposed modifications to the Perth Modernian Society Constitution are necessary before presentation to Council meeting, then a Special meeting at Annual Reunion.	3/8/2015	In Progress	Executive will convene as soon as convenient to discuss the modifications to the Constitution and circularize the resolution in readiness for Council meeting in preparation to be publicized on the website in preparation for a Special Meeting.	PF, SD, AM, DB
73	8/6/2015	Communications: Telephone	6	Possibility of cordless phone or pre paid mobile phone for the History Centre		In Progress	Peter Farr will look into the best options for providing a phone to the History Centre. Safety issue	P.F.

74	8/6/2015	Principal's Report: Annual Oration	2	Annual Modernian Oration. Shirley Randell Guest Speaker		ASAP Complete	Peter Farr will forward a list of invitees to the Principal	P.F.
75	8/6/2015	Principal's Report Annual reunion	2	Assistance needed from school in setting up in readiness for the Annual Reunion.	3/8/2015	In Progress	Peter Farr asked the Principal for students to help set up tables and chairs in the Refectory for the Annual reunion	PF, LJ
76	8/6/2015	Functions: Annual Reunion	9.2	Tasks allocated to Councilors in preparation for the Annual Reunion	3/8/2015	In Progress	Councilors will carry out the allocated tasks before the reunion and on the day. Modernian Gordon Ewers (aged 99) - complementary ticket. Special invitations to be sent to the (3) Modernian Fellows	All
77	8/6/2015	School Board: Communication	11	Providing more information to the School Board about the Society's activities.	3/8/2015	In Progress	Irene will ask for contact details of Board members so information may be sent to them. (77)	IF
78	8/6/2015	Magazine	5	Scholarship Fund donors list (2014/15) to be provided prior to 30 June (PF)	30/6/2015	Complete	Peter Farr will forward the list to SD for acknowledgment in the Magazine. .	PF