



PERTH MODERNIAN SOCIETY

DRAFT MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD IN THE HISTORY CENTRE 16:15 MONDAY 16 March 2015

ATTENDEES: Peter Farr (President); Annemie McAuliffe (V/Pres/Reunions); Ian Jarvis (Communications); Sallie Davies (V/Pres, H&MC); Deb Beresford (Secretary); Lois Joll (Principal); Barbara Mallett.

APOLOGIES

Barrie Baker (A/Functions); Irene Froyland (Awards/Reunions); Eve Broadley (Treasurer),

ITEM 1. IDENTIFICATION OF NEW GENERAL BUSINESS ITEMS to be added to the Agenda

ITEM 2. PRINCIPAL'S REPORT

Lois Joll (Principal) tabled copies of her report. Key points:

- A successful Student Progress Day was held for parent-teacher interviews for Years 11 and 12 students, students new to the school in 2015 as well as a small number of students in Years 7 and 8. Events held this term, the School Ball, House Swimming carnival as well as the Interschool Swimming Carnival. A successful P&C School Picnic was held on 13th March 2015.
- The Tyler-McCusker Sports Centre grand opening assembly is to be held on Wednesday 25th March 2015. The Minister for Education Peter Collier MLC, Malcolm and Tonya McCusker and Don Tyler are among official guests.
- Already many students are to be congratulated on their successes in curricula and extra curricular activities.
- There are 30 students boarding at the City Beach facility, some helped by boarding scholarships from Rio Tinto.
- S. Davies drew the meetings' attention to the restored Austin Platt etching displayed in the History Centre.

ITEM 3 MINUTES OF Ordinary meeting of Council 16 February 2015 were accepted.

Moved. Sallie Davies. Seconded. Ian Jarvis

Business Arising from the Minutes:

3.1 ACTION ITEMS

See ACTION SHEET

Items marked complete will not be included in the ACTION SHEET in future.

43. School has agreed on the date of the AGM, 28 April 2015. 5.15 p.m. for 5.45p.m. in the Staff Room.

Guest Speaker is Associate Principal Val Furphy, Associate Principal and Churchill Fellow 2014. The draft event notice prepared by Ian Jarvis and Sallie Davies was discussed.

ACTION: Ian Jarvis will prepare the invitation and send it out by eVent. **(56)**

44. Roger Hey HOD Music is keen for the band to perform. Best date Saturday 5 September 2015 if this fits the Schools program.

48: Financial Sustainability Meeting Minutes.

Motion:

That the Council accept the amended minutes of the of Financial Sustainability meeting be accepted S. Davies/A. McAuliffe. Carried.

The minutes will then be circulated to all other members who attended the meeting.

Operating Account. The Council needs to know the exact status of the account. Name, Signing rights, electronic transactions and other signatories.

54. AGM. Annemie McAuliffe, Irene Froyland and Eve Broadley have completed their 2-year term of office.

ACTION: Nomination Forms. I. Jarvis will be prepare the forms and put them on the website. **(57)**

ITEM 4 CORRESPONDENCE:

Inward Correspondence.

Outward Correspondence.

The Acquittal Form for the IT equipment grant received has been sent.

Shirley Randell has been invited to present the Annual Oration

ITEM 5. COMMUNICATIONS REPORT. Report circulated electronically

Ian Jarvis will be away for 7 weeks in May and June.

Annemie McAuliffe kindly offered to read and deal with the Society emails for this period

SOCIETY TELEPHONE

ICommo were requested on 23/1/2015 to port our telephone number to their Voice Mail to Email service. Unfortunately Telstra has rejected the porting request so this service cannot be implemented. The Telstra Virtual Number service cannot be ported to another provider nor can calls be forwarded to another number or email address. I suppose for \$6/month we shouldn't expect a great service. So it appears that we are stuck with the current message bank service unless we change the society number

Is it worth having? To be looked at.

ACTION: Lois Joll will enquire whether it is possible for the phone to be transferred from the Perth Modernian office to the History Centre. (58)

PORTAL

Richard Bone, originally of Elk but now Jinta P/L, has provided a quote for migrating and maintaining the Society portal. Scope

1. We would be dealing with a WA firm not TAOS Creative in NSW and

2. The annual costs would be almost half.

3. The conversion cost is only marginally higher than TAOS.

The website upgrade proposal will cost \$780.

Council agreed with Ian Jarvis' recommendations.

MEMBERSHIP

Ed Lazarus needs guidelines for processing membership payments

ACTION: Ian Jarvis will contact Ed Lazarus to give him the information on procedures.

MOSAIC

Access by volunteers to Mosaic is improving with one outstanding issue:

- The conflict on the server of different versions of MS Access is continuing to frustrate users of the Consolidated Database. The ISTechnology (Mosaic) team is investigating possible solutions to this problem.

- Two additional Mosaic login names have been created to avoid conflict with other Mosaic users.

- A low cost PC has been purchased from the remaining Lotterywest grant which was exceeded by \$48. This PC is now operational in the History Centre for slideshows and database access.

Considerable problems.

MAGAZINE.

Peter Farr requested that all Scholarship donors should be acknowledged

The Magazine will be confined to 12 pages hard copy and Graeme Hunt and Ian Jarvis are working on an electronic version to be available to Contributing Members via a link from event notice format.

Peter Farr thanked Graeme, Ian and Sallie for their work in preparing the Magazine

ITEM 6. FINANCE AND FUNDRAISING Reports circulated electronically.

FINANCIAL SUSTAINABILITY OF THE SOCIETY INTO THE FUTURE

This was a significant strategic meeting held on 4th February 2015 and attended by the three treasurers (Broadley, Farr, Porter), vice presidents (Davies, McAuliffe), Communications Coordinator (Jarvis) and chaired by Barrie Baker.

The revised Minutes of the Finance subcommittee meeting of the 4th of February Version 3A with changes accepted have been sent to all Councilors.

6.1 PERTH MODERNIAN SOCIETY – OPERATIONAL FINANCE:

Eve Broadley asked that the Council approve the payment of \$398 + GST as reimbursement to Ian Jarvis covering purchase of computer for the History Centre using the remainder of the Lotterywest grant. Moved A. McAuliffe. Seconded D.Beresford Carried.

6.2 SPHINX FOUNDATION FINANCE REPORT.

The Sphinx Foundation met on 25 February 2015.

There was a major discussion relating to governance and team spirit.

There was discussion on the balancing of the mix of investments, and steps were decided upon to bring the mix closer to the Board policy, within reasonable limits.

The Board was disappointed to receive the resignation of the Chairman, Prof Albert Koenig, chairman since March 2013 and Board member since October 2011.

Barrie Baker was appointed interim Chairman of the Board, pending the appointment of a new permanent replacement.

The Scholarship Fund is being audited at the moment.

6.3 HISTORICAL AND MUSEUM COMMITTEE – OPERATIONAL FINANCE

No change.

ITEM 7. HISTORICAL AND MUSEUM COMMITTEE. Report circulated electronically.

1. Facilities

- Air conditioner failed on Monday 2 February and this has been reported via email to the School
- Carpet and wall stains from storm damage during 2014 has not yet been attended to
- Evidence of white ants in wall near outside door above the site of recent repairs
- Light in trophy cabinet in Andrews Building not plugged in

2. Work/activities

- **Jarvis e-XMod db** (Staff/Student database comprising Biographical, Scholarships + Membership details) – further research of married names and updating continuing based on research by Roger Stubbs
- MOSAiC Database (Memorabilia, Photographs, Documents + Science Collection) – waiting on availability of Mosaic on new computers and in the History Centre (Science) and Archive Room (Photographs)
- It is noted that Ian Jarvis will not be available for computer support will not be available during the months of May/June. **This highlights the need for the Society to allocate funds for future IT support.**

3. Visitors and meetings

- Follow-up from Financial Sustainability Meeting –
- **Deductible Gift Recipient (DGR) (i.e. Tax Deductible) Status – Motion** from the February Council meeting
The Society should investigate applying to the ATO for DGR status for the H&M Committee, under perhaps Education and/or Heritage provisions.
Coordinate annual fund raising effort to include the H&M Committee. (i.e. so as to offer Members the choice of which body to donate to.) Moved Annemie McAuliffe. Seconded Eve Broadley. Carried.
- Meeting of the **H&M Committee** took place on 23 February 2015 –
- Meeting with **Principal** took place on Monday 9 March where a number of relevant matters were discussed

4. Deaths

Name	Years at School	Position	Deceased
Roy Desmond Edinger	Student 1952-53		13/02/2015
Judith Frances Ford	Student 1956-57		17/01/2015
Gerald Stanley Faulkner	Student 1957-58		22/01/2015

5. Research

- Expanded time line to guide selection of historical display items and information (continuing)
- History of Student/Staff involvement time line (continuing)
- No further Prefects for 1911, 1912 have been identified
- Heritage Trail available in review by H&M volunteers
- 100 years of The Sphinx (ongoing)
- Thomas Street Gates (further information on original history uncovered)
- WW1 Cambridge Library ANZAC display (no further action to date)
Family and other enquiries appear to be increasing re WW1

S. Davies reported that there was no money from the Education Department to repair the roof but the school will investigate whether there is funding for a temporary repair.

ITEM 8 FUNCTIONS COMMITTEE.

8.1 Annual General Meeting. Date Tuesday 28th April 2015.

It has been advertised in the latest E-newsletter.

To be sorted out this evening:

1. **Opening and closing of the Andrews Building.** ACTION: Peter Farr will ask Val Furphy (59)
2. **Agenda** ACTION: Ian Jarvis will send one to D. Beresford. (60)
3. **Liaison with Val Furphy** – guest speaker. ACTION: Peter Farr will check with Val Furphy about equipment needed for the meeting and presentation. (59)
4. **Catering ACTION: Drinks.** D. Beresford to contact E. Broadley. **Food.** A. McAuliffe, D. Beresford will liaise with Clive Palmer the canteen manager to arrange for finger food for 40+ at a cost up to \$10 per person. **Gift for Guest Speaker.** A. McAuliffe to organize for a wine cooler and ask Eve for a bottle of wine. (61)
5. **Election of Council** - calls for applications, etc ACTION: Ian Jarvis will place a nomination form on the website and organize an email address for the Secretary for attendance and apologies. (62)

8.2 Annual Reunion

Date to fit in with the school academic program and not clash with other significant days like Fun Runs, Fathers' Day etc. So Saturday 5th September 2015.

8.3 Sphinx Foundation Fundraiser

Centenary of Music at Perth Modern School

Petrice Judge is still to contact Rebecca Lamont to firm up dates and planning

ITEM 9. REUNION COORDINATION REPORT (Formerly Executive Officer Report)

9.1 Reunion Coordination.

Year Reunions

A. McAuliffe met with the School Principal on February 24, 2015 to discuss the processes for Class Reunions. The Principal is currently reviewing Checklist to be used by both the School and the Society.

As a result of the e-Newsletter three enquiries concerning Class Reunions have been received and acknowledged and appropriately directed to the relevant parties.

1. Karen Sutherland (nee Innes), Class of 1980. kazza17@hotmail.com
2. Walter R Thompson, Class of 1965 querying any suggestion of a reunion for his class. wrt@iinet.net.au
3. Kali Caramia, Music Scholarship Class of 1975. kcaramia@iinet.net.au

ITEM 10 REPORT FROM SOCIETY REPRESENTATIVE ON THE SCHOOL BOARD.

Report circulated electronically. Irene Froyland (Modernian Representative on the School Board)

1. Election of Office Bearers

CHAIR: Simon DAVIES
DEPUTY CHAIR: Mark OGDEN
SECRETARY: Mary O'HANLON CREED
FINANCE COMMITTEE: Paula MUNT

2. Student Council Report

It was reported that the start of the year had gone well, with students positive about timetable changes and extracurricular activities.

3. Finance Report

The Board noted the 2014 Financial Report and the draft budget for 2015. Both were endorsed. The Principal spoke of the liability of heritage listing with respect to maintenance. This is apparent in the cost of repair to some of the windows on the original buildings, even though these form a significant focus for pride in our school.

4. Overview of results

Steve Jurilj, Associate Principal, discussed the outstanding school results in the 2014 WACE. Not only did Mod score in the top five schools across the state, but in light of the fact that all students at Mod are included in these results, and our students sit and are assessed in more subjects than most other schools, our results were very impressive.

5. School Business Plan

The School Business Plan is in the final stages of preparation.

Several Board members (including IDF) agreed to meet with Val FURPHY to work through an almost final draft. The finalised report is to go to the March School Board meeting for ratification.

6. Principal's Report

The Principal reported on school activities, as she had done the previous night for the Modernian Council.

ITEM 11 GENERAL BUSINESS

Membership from the Graduating Year 12

Unfortunately the Year 12 Graduates did not receive a package inviting them to join the Society before they left school last year. **ACTION:** Irene Froyland and Annemie McAuliffe will work with the Principal to make sure that information goes out to the Graduates of 2015. The Principal will email the information to the Graduates of 2014. (63)

The invitation letter needs to be revised, as it is not particularly inviting. **ACTION:** Peter Farr will revise the letter that goes out to students also offering them 4-year membership for \$60. (64)

Annual Calendar

This is to be discussed at the May meeting.

Kentian Society

On reading their website, Peter Farr has noticed that the Alumni of Kent Street High School have claimed that they are the first school in W.A. to have an Alumni Association. **ACTION:** Peter Farr will write to them congratulating them on their alumni, also inviting them to visit the History Centre.

However he will ask them to please acknowledge that Perth Modern School were the first to have an Alumni Association. (65)

ITEM 12 DATE OF NEXT MEETING.

Monday 4 May 2015.

All meetings to commence at 16.15

REMAINING MEETINGS FOR 2015

Monday 8th June 2015

Monday 3rd August 2015

Monday 7th September 2015

Monday 26th October 2015

Monday 23rd November 2015

MEETING CLOSURE: 7.00pm

Perth Modernian Society Council - OPEN ACTIONS

ACTION No.	MEETING DATE	CLASSIFICATION	MINUTES SECTION #	ACTION DESCRIPTION	DUE DATE	STATUS at date of most recent mtg	COMMENTS	ACTIONEE
7	1/9/2014	Executive Officer's Role	9	Ian Jarvis will investigate having phone call messages (voicemail) redirected to email which can then be sent to appropriate persons	27/10/2014	In progress	Awaiting feedback between Icommo and Telstra	IJ
13	27/10/2014	Honour Awards	2.1.1	Irene Froyland to prepare policy document re conduct of Awards project	24/11/2014	In progress	Pursue further consideration of points raised in discussion.	IF
22	27/10/2014	Executive Officer's Role: Reunions	2.1.10	Ian Jarvis to set up Reunions@..... link when coordinators are ready	24/11/2014	Pending	Needs emails to be read directly by IF or AM	IJ
33	27/10/2014	General Business: Funding Submission	12	Annemie McAuliffe, Peter Farr, Sallie Davies to explore possible elements for a funding submission	24/11/2014	In Progress	for paid support for History Centre and access by staff and students	AM, PF, SD
35	24/11/2014	Strategic Plan: Setting Priorities	5	Annemie McAuliffe will call a meeting of the whole Council and interested people to set priorities for Strategic Plan	16/2/2015	Pending until after AGM	16/1/15 Meeting Report	AM
39	24/11/2014	Funding of prize to Art Exhibition	8	Peter Farr will ask Val Furphy whether the Art Exhibition still occurs.	16/2/2015	Pending	To secure ongoing donation for school department	PF
40	24/11/2014	Functions: Annual Reunion	9	The Committee needs to liaise with Roger Hey H.O.D. Music. re: Reunion date 2015	16/2/2015	Pending Date	Report to next meeting.	BB,
43	16/2/2015	Functions: Annual General Meeting	8.1	Barrie Baker will liaise with School, booking date, time and venue.	Urgent	Complete	School agreed for Tuesday 28 April 5.15p.m. for 5.45p.m. in Staff room. V.Furphy Guest Speaker. I.J. and S.Davies to draft event notice	BB, IJ, SD
44	16/2/2015	Functions: Annual Reunion	8.2	Peter Farr/Deb to liaise with Principal re date	Urgent	Pending	Date for e-Newsletter. Date agreed with music Saturday 5 th September	PF, DB.
46	16/2/2015	Communications	5	Conflict on the server. Ian	4/5/2015	Pending	Ongoing support for MOSAIC.	IJ

		MOSAIC		Jarvis will contact MOSAIC to see if they have come up with a solution.			Report to next meeting	
54	16/2/2015	Functions Annual General Meeting	8. 1	Deb Beresford will check eligibility status of Council members for AGM	16/3/2015	In Progress	Annemie McAuliffe, Irene Froyland, Eve Boadley have completed their 2 year term of office.	DB
55	16/2/2015	General Business Governance	11	Peter Farr will prepare an Annual calendar for the Society, and a draft Self-Assessment survey tool for the Council.	16/3/2015	Pending		PF
56	16/4/2015	Functions: Annual General Meeting	3.1	Ian Jarvis will prepare the invitation and send it out by eVent	Urgent	In Progress		IJ
57	16/4/2015	Functions: Annual General Meeting	3.1	Nomination Forms. I. Jarvis will be prepare the forms and put them on the website	Urgent	In Progress		IJ
58	16/4/2015	Communications: Telephone	6	Lois Joll will enquire whether it is possible for the phone to be transferred from the Perth Modernian office to the History Centre	4/5/2015	In Progress	4/5/2015 Meeting Report	LJ
59	16/4/2015	Functions: Annual General Meeting	8.1.1 8.1.3	Opening and closing of the Andrews Building for AGM. Check on equipment needs.	For 28/4/2015	In Progress	Peter Farr will liaise with Val Furphy	PF
60	16/4/2015	Functions: Annual General Meeting	8.1.2	Agenda. Ian Jarvis will prepare one for D. Beresford for distribution on night	For 28/4/2015	In Progress		I.J, DB
61	16/4/2015	Functions: Annual General Meeting	8.1.4	Catering for AGM	For 28/4/2015	In Progress	Drinks. EB, Food to be catered for by Canteen. DB, AM, Gift, AM	EB, DB AM
62	16/4/2015	Functions: Annual General Meeting	8.1.5	Election of Office Bearers. Calls for applications, attendance, apologies.	Before 28.4.2015	In Progress	Nomination Forms on website. Email address for Secretary.	IJ, DB
63	16/4/2015	General Business Graduate membership	11	Membership of Society for Year 12	4/5/2015	Pending	Annemie McAuliffe and Irene Froyland will work with the Principal to make sure information goes out to 2015 Graduates before they leave.	AM, IF

64	16/4/2015	General Business Graduate membership	11	Peter Farr will revise the letter to be sent to students.	4/5/2015	Pending	Peter Farr will prepare a more inviting invitation	PF
65	16/3/2015	General Business Kentian Society	11	Peter Farr has noted the claim on their website by the Kentian Society (Kent Street SHS) that they are the first Public School to have an alumni.	4/4/2015	Pending	Peter Farr will write to Kentian Society issuing an invitation to visit the History Centre, congratulate them on having an alumni but asking them to acknowledge that PMS were the first public school to have an alumni.	PF

