



PERTH MODERNIAN SOCIETY

DRAFT MINUTES OF THE ORDINARY MEETING OF THE COUNCIL 17:15 MONDAY 4 August 2014

ATTENDEES:

Peter Farr (President), in the chair, Sallie Davies (Vice President), Eve Broadley (Treasurer). Deb Beresford (Secretary), Irene Froyland, Barrie Baker, Ian Jarvis, Lois Joll (Principal)

ITEM 1 APOLOGIES

Annemie McAuliffe (Vice President)

ITEM 2 MINUTES OF Ordinary meeting of Council 16 June 2014

Amendments to the minutes.

This should please be corrected to read:

6.2 SPHINX FOUNDATION

- 1) The Board of the Sphinx Foundation has not met since the last meeting of the Council. Al Koenig and Peter Farr are both on leave of absence.
- 2) Aware of no change in the accounts of the Foundation.
- 3) The Sphinx Scholarship Fund Annual Appeal letters have gone out to Members on the database, with a pleasing response to date.
- 4) Expenses incurred for printing, postage and bookkeeping for the Annual Appeal have been met from the Sphinx Scholarship Fund directly in accordance with the policy set by the Board. The minutes, with amendments were accepted. (Davies/ Froyland)

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Business Arising not covered elsewhere in the Agenda:

2.1 **Football Parking.** Thank you to those involved on the day. Money will be allocated to recipients by the school at the end of the season.

2.2 Perth Modernian Society Award System

Badges, Certificates, Honour Boards

Irene Froyland sent out electronically, drafts for the letter and Certificate of Honour awards.

The Awards Committee asked councilors to consider THE WORDING of the Award Certificate and the Accompanying letter to be presented to successful nominees for Perth Modernian Society Honours.

The Certificate will then be properly "created" by the Society's Style expert. Discussion, suggestions and amendments were made.

Honour Boards. **ACTION:** Irene Froyland and Sallie Davies will investigate Honour Boards.

The Awards Committee in choosing recipients is making progress.

2.3 **Letter to Minister for Education follow up.** Peter Farr has been in contact with the Minister for Education's office to arrange a meeting of the Executive with the Chief of Staff or an Education Policy Officer. Further reductions of resources and staffing to Perth Modern School will be the focus.

ITEM 3 CORRESPONDENCE:

Inward Correspondence:

None presented.

Outward Correspondence:

Thank you letter to Principal, Lois Joll for providing a computer to the Society for work on MOSAIC.
Letter to Associate Principal, Val Furphy, congratulating her on receiving a Churchill Scholarship.

ITEM 4 STRATEGIC PLANNING

Ian Jarvis distributed to the Councilors draft copies of the brochure of the Strategic Plan 2014-2017 for discussion. It is planned that they will be available to members on the day of the Reunion.

ACTION: Peter Farr will email his edits to Ian Jarvis.

ITEM 5 COMMUNICATIONS REPORT

Report circulated electronically.

CONSOLIDATED DATABASE

No further power outages have occurred since the last report and broadband usage is within limits. Robyn White's work on inputting surnames is progressing.

Missing Links

A list of over 5200 past students (core years 1927-2004) for whom there is no email or postal address on the database has been placed on the website and is now visible through this link

<http://content.perthmoderniansociety.org.au/cms/change/000090.pdf>.

NEWSLETTERS

e-Newsletter

Issue 19, June 2014 was sent out for 1 June 2014. Several responses to items in this issue will be published in the October issue.

Deadline for next issue is 25 September 2014 for photographs and items for inclusion, especially from the Annual Reunion.

Magazine

Current Magazine. Issue 18, July 2014 was mailed out 2 July with invitations to Annual Reunion and Annual Report

Concern has been expressed about mistakes in the article on Dr. Phillip Playford. **ACTION:** Peter Farr and Sallie will follow up with the Editor.

Next issue scheduled for July 2015; absolute deadline for copy 25 May 2015

eVent Notice

Reminder for Annual Reunion will be sent out 1 August.

100 Years of The Sphinx magazine featured in History Centre

Annual Reunion Invitation to H&M Members mailed to those without email addresses.

Notice submitted to **Can You Help - West Australian** and was published on 4th August.

Membership Changes From 12/06/2014 to 30-Jul-14

Contributing 4Yr (6)

Registered (3)

MOSAIC Computers

The wireless access point that services the History Centre (located in Stage Door Building) is faulty and awaiting Ed Dept IT staff to repair.

PORTAL

Minor changes made to Reunions page.

It has been suggested that the current Council members be listed on the portal.

Appendix D - Executive Officers Role. See Item 9.

ITEM 6 FINANCE AND FUNDRAISING

Reports circulated electronically.

6.1 Perth Modernian Society-Operational Finance

Current balance 31/7/14 is \$19,173.20

MOTION

"The account for \$1892 be paid to Success Print for printing the Magazine"

Sallie Davies moved. Barrie Baker seconded. Carried.

BUDGET ESTIMATES

- As decided at the last meeting, the Annual Reunion budget should be included in the Council Budget each year. Eve pointed out that Reunions work on a break-even figure and are difficult to predict. However

Peter Farr pointed out that a 12-month budget is needed for the financial year with Functions included as well.

6.2 SPHINX FOUNDATION

- 1) The Board of the Sphinx Foundation has met since the last Council Meeting on 31 July.
- 2) The Sphinx Foundation is now running very low on funds because of the cost of the Portal, Feasibility study, launching of Scholarship fund, Audit fees. etc.

6.3 SCHOLARSHIP FUND

The results of the Annual Giving mail-out have been very pleasing. As at 16/07/2014, 45 donors had contributed \$44,060 toward the target of \$125,000 (i.e. 35% toward the target).

The Fund has applied to the ATO for a refund of \$5,500 dividend Franking Credits. The equity in the Scholarship Fund is \$612,000 approx.

Year 7 & 8 for 2015.

Compared with 9 scholarships awarded to Year 8 students in 2014, potentially 8 scholarships for 3 years will be awarded to students commencing year 8, plus potentially 6 scholarships for 4 years will be awarded to students commencing year 7.

In addition, the normal Creative Writing and Music Scholarships will still be available to two Year 10 students. There will also be funding for several discretionary bursaries from the Principal that can cover emergencies. In addition, there will be the normal renewal of scholarships for previous scholarship winners continuing into Year 9 and 10

Unfortunately, the above budget for 2015 does not allow for Perth Modernian Society bursaries to cover amenities fees.

Fundraiser

A musical fundraising event is planned to be held by the Board.

6.4 Historical and Museum Committee – Operational Finance. As per submitted report. No change since.

ITEM 7 HISTORICAL AND MUSEUM COMMITTEE

Report circulated electronically.

Sallie Davies reported that there have been many deaths of Members since our last meeting.

The H & M Committee is investigating applying for a possible grant from the West Australian History Foundation in connection with the Heritage Trail.

Nothing has progressed on the grant application to Lotterywest. **ACTION:** Peter Farr has also rung them and will follow up.

Sallie Davies and Deb Beresford have met with Principal, Lois Joll to discuss the Heritage Trail and Tours.

The H & M Committee and the School have agreed in principle for the return of an Old Modernian's heritage chair to his relatives.

Rolf Harris info and memorabilia display policies. History cannot be erased. The H & M committee agreed that a policy should be developed in line with official School policy on this matter, and that should any items or information displayed should carry a codicil stating the fact that he was charged and found guilty. None of the work or memorabilia held by Perth Modern School should be lost, sold or otherwise disposed of.

1. Work/activity facilities

- Staff/Student database (Biographical, Scholarships + Membership) – updating continuing
- MOSAiC Database (Memorabilia, Photographs, Documents held in Archives + Science Collection)
Slow progress in archives, little progress with Science Collection.
- Rod, Alison and Robyn have returned from travels.
- Computers and Electronic Displays grant application – further information sought by Lotterywest was provided by Ian.
- Leak during storm has stained wall and carpet and affected electrical connections. This was reported to the School authorities and electrical connections have been checked. Stains to be attended to by School management at a time to be determined.

2. Displays in preparation

- 100 Years of *The Sphinx* magazine for Annual Reunion
- National Science Week for Year 8s

3. Visitors and meetings

- **Meeting with Mica Pereira**, Executive Assistant re collections – Deb and Sallie

- **H&MC meeting** held on Monday 21 July – Minutes attached
- **Meeting with Principal** scheduled for Tuesday 29 July – Deb and Sallie

4. Deaths

Kent Mercer	Student 1966-67	School Prefect 1967	21/05/1978	Died aged 27
Joan South (nee McLernon)	Student 1935-37		28/10/2010	Clerical
Prof Noel Wilson Cant	Student 1953-57		11/04/2014	Research Chemist
Beatrice Jean Tweedie	Student 1949-50	Staff 1961-65	01/06/2014	Home Ec. Teacher
Lindsay Alfred Tilly	Student 1943-44		31/05/2014	Civil Engineer
Bette Allison	Student 1945-46		18/06/2014	Phys Ed/Netball
Norm Robson	Student 1955-59		23/06/2014	Dentist
Ingrid Mikelson	Student 1954-55		09/06/1014	Welfare Officer
Geoffrey Charles Miller	Student 1950-54		07/05/2014	Pharmacist
Betty Pick (nee Hunter)	Student 1934-38	School Prefect 1938	21/05/2014	
Margaret Ellis (nee Swan)	Student 1945-49		15/07/2014	Teacher Librarian
Donald Barry Collett	Student 1941-45		16/07/2014	Civil Engineer
Marion Donnelly (nee Fealy)	Student 1926-30	Head Girl	17/06/2014	Teacher

5. Research

- Expanded time line to guide selection of historical display items and information (continuing)
- History of Student/Staff involvement time line (continuing)
- Identifying Prefects for 1911, 1912 (continuing)
- Heritage Trail (continuing) – two responses to Magazine article
- 100 years of The Sphinx for Annual Reunion Display (continuing)

ITEM 8 FUNCTIONS COMMITTEE

Annual Reunion.

Date: Sunday 31 August 2014

Setting up: Saturday 30 August at 2.00 p.m. All are asked to attend to help with setting up and clean-up after the event.

eVent Reminder. ACTION: Ian Jarvis

Facebook. ACTION: Irene Froyland has already put something on Facebook. Others may do so.

Liquor – Frank Pitman who has the approved Bar Manager’s certificate, is no longer available on the day, so Barrie has now done the course and will fulfill the role. Eve Broadley will update her credentials. Peter Farr said all costs for the course should be invoiced back to the Society. **ACTION:** Eve Broadley to pay costs from the Society Account.

Liquor license is being applied for. **ACTION:** Barrie Baker

Bar Staff. Two experienced ex students to help on the day. **ACTION:** Barrie Baker

Payment of Staff. ACTION: Eve Broadley

Drinks, tubs and ice. ACTION: Eve Broadley to coordinate.

Format for the day – Timetable has been prepared. **ACTION:** Barrie Baker

Year '54 Reunion - combine their year Reunion with the General Reunion and have use of the Lecture theatre as a group.

Parking – **ACTION:** No special measures required.

Name Tags – To be available from the Refectory area so that attendees can then be directed to the History Centre. **ACTION:** Ian Jarvis will provide nametags. **ACTION:** Deb Beresford will provide table, organize and hand out nametags.

Information lists of Attendees and Deaths. ACTION: Ian Jarvis

Pin up Boards. ACTION: Deb Beresford to organize 2.

Reunion Questionnaire. ACTION: Sallie Davies

Memorabilia. To be sold at Refectory. **ACTION:** Barrie Baker will contact Barbara Mallet.

Caterer – Important that lunch be ready when people arrive from auditorium so need to have a runner to alert the catering staff 10 minutes before the end of speeches. **ACTION:** Annemie McAuliffe

Menu: Menu chosen.

Hire glassware, cutlery and crockery. ACTION: Barrie Baker to check and hire glasses, jugs, cups and saucers and cutlery.

Table cloths and table napkins: ACTION: Deb Beresford

Photographer: ACTION: Eve Broadley has offered. **ACTION:** Barrie Baker to approach Lesley Parker Reynolds also.

Music Payment. \$5 per person attending. **ACTION:** Eve Broadley

Master of Ceremonies. ACTION: Barrie Baker to act as M.C. Check that the *microphone* has been ordered and set up.

Flowers for Principal: ACTION: Deb Beresford

Clean up: ACTION: Deb Beresford.

ITEM 9 EXECUTIVE OFFICER'S REPORT.

Ian Jarvis and Barrie Baker agreed to create the duty statement for the Executive Officer.

Appendix D - Executive Officers Role (action point from last meeting for Barrie & Ian)

A separate discussion paper on splitting the Executive Officer role was presented. It would allow direct entry of data records into the database for correspondence, membership and reunion matters. This would consolidate all correspondence, etc into one location accessible by Council members.

The Draft suggests splitting the executive officer duties to Executive Officer, Membership Officer, Reunion Coordinator and Portal Officer

Membership Officer. ACTION: Barrie Baker will contact Ed Lazarus who previously held the position.

Reunion Coordinator. ACTION: Irene Froyland will contact Annemie McAuliffe and they may work together.

ITEM 10 PRINCIPAL'S REPORT

The Principal, Lois Joll presented her report..

The Report of the IPS (Independent Public School) Review will be published on the School website after being ratified by the School Board. The review panel completed a very comprehensive examination of the School's processes and documentation as well as speaking with different groups making up the school community. The School received a finding of commendation in all three categories. And commended for excellence in many areas.

The financial audit has also been completed which examined the Schools processes and management of funds. The audit produced very pleasing results.

The Minister for Education has recently announced a new student-centred funding model for schools across K-12, which has resulted in realignment in funding from secondary to primary schools. This model will impact GATE funding with ramifications for the school budget.

A whole-school production of Wizard of Oz is being finalized.

Many students have had success in a variety of events.

Associate Principal Val Furphy has been awarded a 2014 Churchill Scholarship by demonstrating excellence in her area of expertise, gifted education.

The build of the new health and Fitness Centre is progressing well. The pad has been laid and the walk through between the basketball court area and the new gym has been demolished.

The Andrews Building Landscape Project is practically complete.

The Joseph Parsons Library has a new lime green feature wall and the ramp has been carpeted.

A landscape architect has been consulted on provision for recreational facilities for Year 7 and Year 8 students in 2015.

Annual Oration. Peter Farr suggested that as this was the Centenary year of ANZAC, the Annual Oration could be held in November with an emphasis on the ANZAC Centenary. Lois explained that the Annual Oration must be this term so as the Year 12's and Sphinx Society members will be able to attend.

ACTION: Peter Farr will liaise with Val Furphy about the guest speaker and date of the Annual Oration. (Tuesday 9th September)

ANZAC Centenary. It has been suggested that a joint project between the school and the Society could commemorate the ANZAC Legend in November in Term 4. **ACTION:** Lois will speak to Louise Secker.

ITEM 11 REPORT FROM SOCIETY REPRESENTATIVE ON THE SCHOOL BOARD

Report circulated.

Student Council Report

Jamin Wu and Jasmine Jansen presented the student council report.

The Council is hoping for more involvement from form captains as time goes on. Currently preparing for de-stress lunch, with profits going to World Vision. Exams have been held. Junior concerts occurred in the last two weeks of term. The mindfulness program is a new initiative still under development – its effectiveness is still being investigated.

Finance Report. No change – business as usual. The Finance Committee meeting will be held on Friday.

Facilities Report. The Building of the gym is underway. Air conditioning– heritage buildings are a challenge, but plans have been successfully created, and are ready to go to tender which is an excellent outcome. A garden for the Year 8 area is progressing well, and Year 7 area plans also going well. The classroom refurbishment program is being assessed.

Business Plan Key focus area 5 Partnerships was discussed. Partnerships – must benefit students. Some suggestions from the Board were discussed. It was noted that the IPS review commended the quantity and quality of partnerships. Measurement of engagement in partnerships– ways to measure yet to be resolved – hold over to next plan.

Youth care program has been cut at Federal level reduction – re-application for Chaplain position funding for 2015 will be necessary.

Partnerships – possible inclusion of long, short term and donations under one category discussed for next business plan. Creating Foundations for funding needs discussed.

IPS Review. Chairperson thanked the Board members for taking part. The Panel had developed a positive view of the school, and indicated that the business plan did enable the measurement of performance of the school. Interactions with students, staff and Board all went well.

Preparing for the 2015-17 Plan. An out-of-session meeting is needed to work on the new plan with sufficient focus. (Between 28 October and 25 November)

General Business

The school skirt and dress are required to be an appropriate length.

ITEM 12 General Business

Irene Froyland is an apology for the Annual reunion and the next meeting on Monday 1 September 2014.

Dr John Mortimer has been invited to attend the next meeting (with observer status) as a potential Councillor.

ITEM 14 DATE OF NEXT MEETING.

Monday 1 September 2014

To commence at (17.15) 5.15 p.m.

MEETINGS FOR 2014

Sunday 31 August 2014. ANNUAL REUNION

Monday 27 October 2014

Monday 24 November 2014.

MEETING CLOSURE: 19.30 p.m.